



COSTAMPRESS S.p.A.

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C.F. & P.I. 00273100271

**DISCLOSURE PURSUANT TO ARTICLE 13 OF (ITALIAN) LEGISLATIVE DECREE 196/2003 (PRIVACY CODE)
AND PURSUANT TO ARTICLE 13 OF REGULATION (EU) 2016/679.**

Dear Sir / Madam,

The company COSTAMPRESS S.p.A. with registered office at via G. Taliercio 13 – 30037 Gardigiano di Scorzè – Venezia – Italia (hereafter the “Company” or the “Data Controller”) informs you of its capacity as Data Controller pursuant to articles 4 and 28 of (Italian) Legislative Decree no. 196 of 30 June 2003 - Privacy Code (hereafter the “Code”) and article 4(7) of Regulation (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (hereinafter the “Regulation”).

Your personal data is collected for the specific and sole purpose of systematic identification of visitors; aside from identification, they play an important role as a deterrent for illegal behaviours and violations of internal rules of behaviour and they also protect the company’s assets. The identification of the “visitor” is requested by security regulations (emergency plans, evacuation plans) so that it may be possible to know the whereabouts inside the company’s premises of people who are not employed by the company. The principle of lawfulness of the processing, therefore, lies in the provisions of article 6 subparagraph 1 letter c) that is the Data Controller’s requirements to fulfil a legal obligation.

Your identifying data will be used to register access and exit from the company’s complex; no copies of identity documents will be made and the registered data will be stored by the persons responsible for 6 months, after which they will be destroyed. Any identifying numbers of identity documents which may be seen by the competent employees will not be copied. Processing will be carried out with paper, electronic or telematic means in conformity to the provisions guaranteeing security and confidentiality, as well as accuracy, update and the relevance of the personal data to the stated purposes.

We would like to inform you that the supply of the data (and the eventual presentation of an identity document) for this specific purpose must be considered mandatory and your eventual objection to the processing will result in the objective impossibility of granting you access to the company complex.

Your identifying data may subsequently be processed on paper or electronically by the members of our internal staff who have been entrusted with this duty and by our officials for the purposes of:

- a. Verification of the presence, at the end of the day, of external personnel on the company’s premises,
- b. The management of controls of presence during emergencies or drills.

The personal data are not subject to disclosure and will not be communicated to external or unauthorised members of staff, except in the cases stipulated by the current legislation (for example following a request by a Judicial or Law Enforcement authority). You retain your right to request to exercise the rights of article 7 of (Italian) Legislative Decree 196/2003, with the methods established by article 8 of (Italian) Legislative Decree 196/2003; you retain your right to exercise the rights of access to the personal data stipulated by article 15 of Regulation (EU) 2016/679, as well as the rights stipulated by articles 16, 17, 18, 21 of the same Regulation regarding the rectification, erasure, limitation of processing and the right to object to processing, with the arrangements laid down in article 12 of Regulation (EU) 2016/679.

Email address in order to exercise Your rights: privacy@costampress.it

If our Company does not respond within the deadlines set by the law or you do not deem such response regarding the exercise of your rights to be adequate, you may lodge a complaint with Authority for the protection of personal data.

At the following address:

Authority for the protection of personal data

121, Piazza di Monte Citorio - 00186 Rome

www.gdpd.it - www.garanteprivacy.it

✉ garante@gdpd.it

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